Responder’s Name (You):  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Period:  \_\_\_\_\_ Date:  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Author’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Response to a Piece of Writing in Process**

**Directions to Responders:**  Read all pieces that are passed to you by your fellow writer. Then, make a decision about which of the pieces you think the writer can work on in order to come up with his/her best piece from this workshop.

On a separate sheet of lined paper, respond to all of the questions outlined below for the piece that you believe can be developed into the strongest.

1. **Title:** *What is the title of my piece? If it does not have a title, what is the genre?*
	* *What title would you suggest, if they I am in need of one?*
2. **Purpose:**  *Is it clear what I am trying to do—entertain, inform, describe, convince? If my purpose isn’t clear, what do you think I should be trying to accomplish?*
3. **Audience:**  *Do I address a specific audience?  How can you tell? Is there an audience I’m not addressing that I should consider due to my content or word choice?*
4. **Genre:**  *What genre have I chosen?  Have I chosen the best genre for my purpose and audience?*  *Should I experiment in a different genre, or add another genre into this piece?*
5. **Ideas:**  *Do I develop the subject with enough information?  Is the information original? Are there any questions you are left with that are unanswered about my content?*
6. **Organization:**  *Do I arrange the ideas in the best way, making the main points clear to the reader? Are my paragraphs in the appropriate areas? How could I improve this?*
7. **Voice:**  *Does my writing sound authentic and honest?  That is, do you “hear” my voice when you read my paper?*
8. **Technique:**  *Do you recognize any specific writing strategies, techniques, or “tools” that I use in this piece?  (e.g., sensory details, dialogue, figurative language, etc.) Are there any that are lacking, and, if so, where could I place them and what might I add?*
9. **Readability:**  *Do the ideas read smoothly from start to finish?  Are there parts that cause you to stumble or backtrack?*

**10. Mechanics/Conventions:**  *What kinds of mechanical errors do you see repeated in*

*this piece?* *(spelling, punctuation, etc.)*

**11. Purpose Again:**  *Does my piece succeed in making you smile, nod, or react in some*

*way? What is especially good about the writing?*

**12. Conclusion:** *Why is this my strongest, or could be developed into my strongest, piece?*

*Consider all of your responses above.*